Global Health Equity Pathway 2021
Work-in-Progress Meetings (WIPs)

Overview: The Global Health Program (GHP) is committed to providing students in the Pathway with opportunities to network with one another, and with faculty and staff, and to build or fine-tune their skills to conduct scholarly work. Through our WIPs, colleagues working in areas of global health and health equity come together to discuss students’ research/scholarly projects and to develop skills in specific areas, such as data analysis, data management, data visualization, creating presentations, etc. WIPs provide second-year Pathway students an opportunity to present their ongoing research/scholarly projects and discuss challenges or bottlenecks. Mentors and peers are encouraged to actively participate, contribute to a supportive learning environment, and can provide advice and targeted teaching. WIPs may also feature educational talks from faculty and staff on relevant topics, including conducting a literature review, writing a research manuscript, and submitting for Institutional Review Board (IRB) approval.

WIPs are typically held between 12-1pm throughout the fall/winter. In order to meet Pathway requirements, second-year students are required to participate in at least two WIPs and present during one. WIPs are open to any student in the Pathway, as well as some first-year students who are exploring a health topic covered in a particular WIP.

General format:
- 12:00-12:05pm: Welcome/updates from GHP
- 12:05-12:15pm: Student presentation 1 (or educational presentation 12:10-12:40)
- 12:15-12:25pm: Discussion/feedback
- 12:25-12:35pm: Student presentation 2
- 12:35-12:45pm: Discussion/feedback
- 12:45-12:55pm: Brief individual student research updates/upcoming

Responsibilities: Student presenters
(1) Beginning of the year/early fall: Communicate with your mentor about your mutual availability and sign up for a date (using Google sign-up sheet) to present at a WIP when your mentor is also available to attend
(2) Ideally, at least one week before your WIP:
   a. Send any questions on your presentation to Traci Wells and Vijeta Vaswani
   b. Invite any other key personnel to attend your WIP, such as individuals who contributed to your research project
   c. Please reach out to your mentor or GHP faculty/staff if you would like assistance in identifying individuals that could help enrich discussion or overcome particular challenges related to your project.
   d. Provide Vijeta Vaswani with a list of your invitees and their emails so she can share the calendar invite
(3) At least 2 days before your WIP:
   a. Send your WIP presentation to Vijeta Vaswani (PowerPoint, max 10 slides); presentation should be clean and final, and approved by your mentor(s)
Responsibilities: Pathway mentor(s)
(1) If necessary, support mentee to identify individuals that could help facilitate the WIP discussion (e.g., co-mentors, individuals with specific skills in analysis, data visualization tools)
(2) Support mentee in preparing 10-minute presentation
(3) Review and approve their final slides for submission to Vijeta Vaswani
(4) Attend mentee’s WIP presentation and help to facilitate group discussion; good opportunity to support your mentee and network with other global health faculty
(5) Attend additional WIPs as interested and available

Responsibilities during WIPs: Non-presenting students
(1) Provide a brief update on the status of your scholarly project (roughly 2 minutes, depending on the number of students attending); good opportunity to communicate any challenges/bottlenecks

Global health faculty/staff contact information:
- Kate Dovel, PhD, MPH, GHP Director of Global Health Research (kdovel@mednet.ucla.edu)
- Traci Wells, PhD, GHP Director of Education (TWells@mednet.ucla.edu)
- Vijeta Vaswani, MPH, GHP Administrative Specialist (VVaswani@mednet.ucla.edu)