

Global Health Equity Pathway 2021

Work-in-Progress Meetings (WIPs)

Overview: The Global Health Program (GHP) is committed to providing students in the Pathway with opportunities to network with one another, and with faculty and staff, and to build or fine-tune their skills to conduct scholarly work. Through our WIPs, colleagues working in areas of global health and health equity come together to discuss students' research/scholarly projects and to develop skills in specific areas, such as data analysis, data management, data visualization, creating presentations, etc. WIPs provide second-year Pathway students an opportunity to present their ongoing research/scholarly projects and discuss challenges or bottlenecks. Mentors and peers are encouraged to actively participate, contribute to a supportive learning environment, and can provide advice and targeted teaching. WIPs may also feature educational talks from faculty and staff on relevant topics, including conducting a literature review, writing a research manuscript, and submitting for Institutional Review Board (IRB) approval.

WIPs are typically held between 12-1pm throughout the fall/winter. In order to meet Pathway requirements, second-year students are required to participate in at least two WIPs and present during one. WIPs are open to any student in the Pathway, as well as some first-year students who are exploring a health topic covered in a particular WIP.

General format:

- 12:00-12:05pm: Welcome/updates from GHP
- 12:05-12:15pm: Student presentation 1 (or educational presentation 12:10-12:40)
- 12:15-12:25pm: Discussion/feedback
- 12:25-12:35pm: Student presentation 2
- 12:35-12:45pm: Discussion/feedback
- 12:45-12:55pm: Brief individual student research updates/upcoming

Responsibilities: Student presenters

- (1) Beginning of the year/early fall: Communicate with your mentor about your mutual availability and sign up for a date (using [Google sign-up sheet](#)) to present at a WIP when your mentor is also available to attend
- (2) Ideally, at least one week before your WIP:
 - a. Send any questions on your presentation to Traci Wells and Vijeta Vaswani
 - b. Invite any other key personnel to attend your WIP, such as individuals who contributed to your research project
 - c. Please reach out to your mentor or GHP faculty/staff if you would like assistance in identifying individuals that could help enrich discussion or overcome particular challenges related to your project.
 - d. Provide Vijeta Vaswani with a list of your invitees and their emails so she can share the calendar invite
- (3) At least 2 days before your WIP:
 - a. Send your WIP presentation to Vijeta Vaswani (PowerPoint, max 10 slides); presentation should be clean and final, and approved by your mentor(s)

Responsibilities: Pathway mentor(s)

- (1) If necessary, support mentee to identify individuals that could help facilitate the WIP discussion (e.g., co-mentors, individuals with specific skills in analysis, data visualization tools)
- (2) Support mentee in preparing 10-minute presentation
- (3) Review and approve their final slides for submission to Vijeta Vaswani
- (4) Attend mentee's WIP presentation and help to facilitate group discussion; good opportunity to support your mentee and network with other global health faculty
- (5) Attend additional WIPs as interested and available

Responsibilities during WIPs: Non-presenting students

- (1) Provide a brief update on the status of your scholarly project (roughly 2 minutes, depending on the number of students attending); good opportunity to communicate any challenges/bottlenecks

Global health faculty/staff contact information:

- Kate Dovel, PhD, MPH, GHP Director of Global Health Research (kdovel@mednet.ucla.edu)
- Traci Wells, PhD, GHP Director of Education (TWells@mednet.ucla.edu)
- Vijeta Vaswani, MPH, GHP Administrative Specialist (VVaswani@mednet.ucla.edu)